

Information:

Drawer: Accounts Payable - Invoices **Vendor Number:** 1180987 **Vendor Name:** American Chemical Society Div of Chemical Education Exami

Check Details:

Check Number: E0110913 **Check Amount:** \$ 165.00 **Check Date:** 12/9/2025

Invoice Details:

Invoice Number: 112977 **Invoice Date:** 11/19/2025 **PO Number:** P0020481
Voucher Number: V0915340

Document Type: AP Invoice

Document Below

ACS Exams Institute
1375 S. Garfield Ave
Loveland CO 80537

Invoice

Date	Invoice #
11/19/2025	112977

11/24/25 PO # 20481

Bill To	Ship To
College of DuPage Accounts Payable College of DuPage Library 425 Fawell Blvd Glen Ellyn IL 60137	Larisa Miller College of DuPage Library Acquisitions 425 Fawell Blvd. SRC 2034 Glen Ellyn IL 60137

Terms	Due Date	PO #	Shipping Method	Ship Date	Tracking #
Due on receipt	11/19/2025	P0020481	UPS Ground (5 Bus Da...	11/19/2025	1Z2R317F0347250517
FOB			Shipping Tax ...	Shipping Tax ...	Shipping Co...
			AVATAX	0	

Invoice...	Item	Description	Order...	BO	Rate	Amount	Tax R...	Serial Numbers
\$	ORSG	Organic Chemistry Exam Study Guide	\$	0	30.00	150.00	0.0%	
Remit Payment To: ACS Exams Institute 1375 S. Garfield Ave. Loveland, CO 80537					Subtotal Shipping Cost (UPS Ground (5 Bus Days M - F)) Total Amount Due			150.00 15.00 165.00 \$165.00

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) American Chemical Society Division of Chemical Education Examinations Institute
	2 Business name/disregarded entity name, if different from above. ACS Exams Institute
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) Non-profit corporation exempt under IRS Code Section 501(c)3
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>
	5 Address (number, street, and apt. or suite no.). See instructions. 1375 S. Garfield Ave.
	6 City, state, and ZIP code Loveland, CO 80537
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

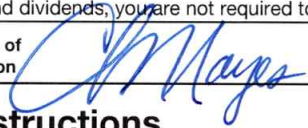
Social security number	
<input type="text"/>	<input type="text"/>
or	
Employer identification number	
<input type="text"/>	<input type="text"/>

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 06/24/2024
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

"Miller, Larisa" <millerl@cod.edu>

PO 20481 ACS Exams Institute Invoice 112977

"Miller, Larisa" <millerl@cod.edu>

Mon, Nov 24, 2025 at 05:46 PM UTC

CC:

BCC:

PO 20481 ACS Exams Institute Invoice 112977

Larisa Miller

College of DuPage Library

Supervisor Acquisitions

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

millerl@cod.edu

1 attachment

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